

Meeting Minutes – November 12, 2025

Region 11 Guadalupe Regional Flood Planning Group Meeting

GBRA River Annex at 2:00 PM

GBRA River Annex (905 Nolan Street, Seguin, Texas)

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Don Durden	<i>Agricultural</i>	X
John Johnston Billy Jordan*	<i>Counties – Chair</i>	X
Doug Leacock	<i>Counties</i>	X
Melissa Reynolds	<i>Electric Generating Utilities</i>	X
Annalisa Peace Bill Barker*	<i>Environmental</i>	X
Doug Sethness	<i>Flood districts</i>	X
Zach Boyer	<i>Industries</i>	X
Joe Ramos	<i>Municipalities</i>	
Ken Gill	<i>Municipalities</i>	X
Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe Shelby Taber*	<i>River Authorities</i>	X
Matthew Hoyt	<i>Small Business</i>	
Charlie Flatten	<i>Water Districts</i>	X
Steven Fonville	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent()/ Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	X
Fernando Perez Regan Middleton*	Texas Division of Emergency Management	
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	X
Cynthia Nolasco	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	
Leah Cuddeback	Public	X
Juan Sandoval	Region 12 Liaison	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	

Quorum:

Quorum: Yes

Number of voting members or alternates representing voting members present: 11

Number required for quorum per current voting positions of 13: 7

Other Meeting Attendees:

Sharon Warren, GBRA (Admin)

Ram Mendoza, GBRA (IT)

Janis Childers (ICF)

Jay Scanlon (Freese & Nichols)

See sign-in sheets attached for additional attendees.

All meeting materials are available for the public at: <http://www.quadalupeRFPG.org>

AGENDA ITEM NO. 1: Call to Order

Chairman Johnston called the meeting to order at 2:01 PM. Sharon Warren called roll of the planning group members to record attendance, and a quorum was established.

AGENDA ITEM NO. 2: Welcome

Chairman Johnston welcomed members and guests to the meeting to include the following new members: Joel Ramos, Cynthia Meitzen, Matthew Hoyt, and Leah Cuddeback.

AGENDA ITEM NO. 3: Approval of minutes from the September 10, 2025, Region 11 RFPG Meeting.

Chairman Johnston opened the discussion on approving the minutes from the September 10, 2025, Region 11 RFPG Meeting. Leah Cuddeback requested a correction to Agenda Item 17.

A motion was made by Brian Perkins to approve the Amended September 10, 2025, Region 11 RFPG Meeting minutes. Charlie Flatten seconded the motion. The meeting minutes were approved by consensus.

AGENDA ITEM NO. 4: Region 11 Guadalupe REPG Chair Updates

No updates were given by the Chair.

AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates

Chairman Johnston called on Cynthia Nolasco for TWDB updates. The TWDB flood group staff hosted an MS Two Model Workshop last week with TDES. An email was sent out to chair sponsors and technical consultants with important templates for Task 5B. The technical memorandum is due January 7, 2026. An email was also sent out regarding FMX-related Exhibit C tables that were not explicitly included in the technical memorandum checklist. Tables 12, 13, and 14 are now available on the website. The TWDB hosted a technical conference call in September to discuss relevant documents for Task 4.

AGENDA ITEM NO. 6: Inter-regional updates on Region 10 & Region 12

Chairman Johnston called on Annalisa Peace for a Region 12 update. She attended the recent Region 12 meeting and commented on similar goals. Charlie Flatten provided an update on Region 10. Region 10 is on pace with Region 11.

AGENDA ITEM NO. 7: Discussion and potential action regarding the voting and non-voting positions. These include:

- a. Industries**
- b. Electric Generating Utilities**

Chairman Johnston called on Doug Leacock to report on the recommendations of the Ad Hoc Committee to be presented for the voting members' consideration. Ad Hoc Chair, Doug Leacock, thanked all who applied and reported that we received some very impressive nominations, and all would make great members. Doug Leacock presented the following slate of recommended nominations:

- a. Industries – Voting – Zach Boyer**
- b. Electric Generating Utilities – Voting – Melissa Reynolds**

Chairman Johnston accepted the nominees as presented by the Ad Hoc committee representing the interest categories of Industries and Electric Generating Utilities. The vote passed by ten (10) Ayes, zero (0) Nays. New Committee members were invited up to participate in the rest of the agenda items.

AGENDA ITEM NO. 8: Consider nominating and potential action regarding election for the vacant RFPG Officer Position for 2025 (At-Large).

Chairman Johnston called for nominations for the At-Large position. Annalisa Pearce nominated Charlie Flatten for the position, and seconded by Brian Perkins. Nomination was accepted by Charlie Flatten. Charlie Flatten was appointed to the officer position, At-Large by acclamation.

AGENDA ITEM NO. 9: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates.

Brian Perkins reported GBRA was moving through the process and assisting Freese and Nichols and TWDB as necessary.

AGENDA ITEM NO. 10: Discussion and updates regarding Region 11 RFPG Technical Consultants' work and schedule

- a. 2028 Regional Flood Plan Goals**
- b. Draft Technical Memorandum (due January 7, 2026)**
- c. Process for approval of FME's to be performed**

Jay Scanlon introduced members of his team, Catherine Smith, Chris Nichols, Daniel Harris, and Justin Murray. He provided a quick task update and then provided a summary of what is in the technical

memorandum, goals, and the process for selection of the FMS. Task 3A – Evaluation/Recommendations on Floodplain Management Task 4B

Task 1 - Outreach Updates: Consultants are coordinating with Regions 10 and 12 on the outreach to communities and sharing data as appropriate to help minimize repeat agency contacts throughout the three regions.

Task 3A – Evaluation/Recommendations on Floodplain Management Practices-comments will be submitted for review by the group and will be discussed again at the January 2026 meeting.

Task 4B – is the Technical Memorandum, which contains data collection, gathering information about the region, and starting the list of potential studies and projects. The draft contains an updated list of previous studies that have been completed in the region, and updated risk maps. The list of previous studies has been updated. The Technical Memorandum is due January 6, 2026.

A Motion was made by Brian Perkins to authorize submitting the technical memorandum with the ability to make some non-substantial changes. Ken Gill seconded the Motion. The Motion was approved by consensus.

Task 3C- Flood Mitigation and Floodplain Management Goals- Distributed to RFPR members for comments and items to resolve relating to working for short-term and long-term goals and high-growth communities.

The group discussed minor adjustments and language refinements to the existing goals. Group agreed by consensus that the refined language was acceptable to be included as non-substantive changes in the technical memorandum. Additional refinements to language may be considered in 2026.

Task 4C/5B – FME to FMP Advancement Criteria- The TWDB provides funding for FMEs to generate FMPs in two ways, within the RFPG/TC contract and TWDB FME consultant contract. The two major categories for FME Evaluation are contracts less than \$150K and \$150K to \$500K. Justin Murray with Scheibe Consulting discussed the scoring process for the selection of the FMEs to qualify for RFPG contracts in three categories: specific, non-specific, and storm drain/non-structural.

No action. TC will distribute the information related to the process and examples of the prioritized lists for review by the group and discussion at the January 2026 meeting.

Task 10-Public Participation and Plan Adoption-Public comments received related to contact at the City of Cibola, 500-year floodplain recommendation, 1978 flood in Comfort, concerns about residential development, early warning system, solutions to polluted stormwater runoff

AGENDA ITEM 11: Consider date and agenda items for next meeting:

a. Tuesday, January 13, 2026

Chairman Johnston provided the date for the next meeting to be held at the GBRA River Annex on January 13, 2026, from 2:00 p.m. to 5:00 p.m.

AGENDA ITEM No. 15: Public general comments on Regular Business:

Chairman Johnston recognized Eoin Guiry from River Sentry to discuss a new flood warning system developed by his company. Kimberly Mietzen read a comment from Mikey Goralnik, trail transportation planner with the Great Springs Project. No further comments were made by the public.

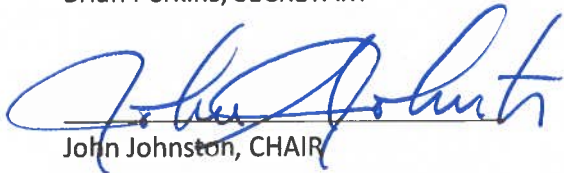
AGENDA ITEM 17: Adjourn

Doug Sethness made a motion to adjourn the meeting. The motion was seconded by Ken Gill. The motion was approved by consensus at 4:29 p.m.

Approved by the Region 11 Guadalupe RFGP at a meeting held on November 12, 2025.



Brian Perkins, SECRETARY



John Johnston, CHAIR