

Meeting Minutes – September 10, 2025

Region 11 Guadalupe Regional Flood Planning Group Meeting

Comfort Public Library - Community Room at 5:00 PM

Comfort Public Library Community Room (701 High Street, Comfort, Texas 78013)

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Don Durden	<i>Agricultural</i>	X
John Johnston Billy Jordan*	<i>Counties – Chair</i>	X
Doug Leecock	<i>Counties</i>	X
VACANT	<i>Electric Generating Utilities</i>	
Annalisa Peace Bill Barker*	<i>Environmental</i>	X
Doug Sethness	<i>Flood districts</i>	
VACANT	<i>Industries</i>	
VACANT	<i>Municipalities</i>	
Ken Gill	<i>Municipalities</i>	
VACANT	<i>Public</i>	
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe Shelby Taber*	<i>River Authorities</i>	X
VACANT	<i>Small Business</i>	
Charlie Flatten	<i>Water Districts</i>	
Steven Fonville	<i>Water Utilities</i>	

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent()/ Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	X
Fernando Perez Regan Middleton*	Texas Division of Emergency Management	X
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	
Cynthia Nolasco	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	
VACANT	Public	
Juan Sandoval	Region 12 Liaison	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	

Quorum:

Quorum: Yes

Number of voting members or alternates representing voting members present: 6
Number required for quorum per current voting positions of 10: 6

Other Meeting Attendees:

Mary Newman, GBRA (Admin)
Ram Mendoza, GBRA (IT)
Alicia Reinmund-Martinez (ICF)
Janis Childers (ICF)
Jay Scanlon (Freese & Nichols)
Adam Conner (Freese and Nichols)

See sign-in sheets attached for additional attendees.

All meeting materials are available for the public at: <http://www.guadalupeRFPG.org>

AGENDA ITEM NO. 1: Call to Order

Chairman Johnston called the meeting to order at 5:03 PM. Mary Newman called roll of the planning group members to record attendance, and a quorum was established.

AGENDA ITEM NO. 2: Welcome

Chairman Johnson welcomed members and guests to the meeting.

AGENDA ITEM NO. 3: Approval of minutes from the May 6, 2025, Region 11 RFPG Meeting.

Chairman Johnson opened discussion on approving the minutes from the May 6, 2025, Region 11 RFPG Meeting.

A motion was made by Brian Perkins to approve the May 6, 2025, Region 11 RFPG Meeting minutes. Doug Leecock seconded the motion. The meeting minutes were approved by consensus.

AGENDA ITEM NO. 4: Approval of minutes from the June 24, 2025, Region 11 RFPG Meeting

Chairman Johnson opened discussion on approving the minutes from the June 24, 2025, Region 11 RFPG Meeting.

A motion was made by Bill Barker to approve the June 24, 2025, Region 11 RFPG Meeting minutes. Brian Perkins seconded the motion. The meeting minutes were approved by consensus.

AGENDA ITEM NO. 5: Region 11 Guadalupe RFPG Chair Updates

No updates were given by the Chair. However, since the meeting was being held in Comfort, Texas and there were new attendees; Chairman Johnson briefly explained the basis/charge/makeup of the Regional Flood Planning Group including abbreviations / acronyms for flood mitigation strategies, evaluations and projects that may be heard throughout the course of this meeting. This group is charged to develop recommendations on strategies, projects and evaluations of areas identified as problems within Region 11, develop a plan, and turn it into the Texas Water Development Board (TWDB). The TWDB will then incorporate all region plans, review and prioritize projects and make funding available to local

communities. Generally, each community must commit to a cost-share for the projects, should they decide to participate in the fundings which could include low-interest loans or grants.

AGENDA ITEM NO. 6: Texas Water Development Board (TWDB) Updates

Chairman Johnson introduced Rhem Zoom, PE, CFM, Assistant Deputy Executive Administrator of the Office of Planning with TWDB. The following items were reviewed by Ms. Zoom.

1. Informed the group that TWDB is not a “regulatory” institution and they only make the recommendations to the legislature.
2. TWDB is hosting a Technical Conference Call on 09.12.2025 to share updates and receive questions from all 15 regions during the call.
3. Reviewed minor updates made to Exhibit “C” of the Technical Guidelines are available on the Second Cycle planning documents webpage.
4. Clarified there will be no third amendment to the 2023 Regional Flood Plan as the State Flood Plan aligns with the 2028-2029 Flood Infrastructure Fund (FIF) cycle.
5. Freese and Nichols will present to the RFPGs on the new Nature Based Solutions Manual – tentatively coming in the new year.
6. Encouraged all communities to review the 2024 State Flood Plan of select minimum FEMA NFIP standards required for all Texas counties and cities; and to start working on developing/adopting recommendations to meet higher standards within their own areas.

AGENDA ITEM NO. 7 Inter-regional updates on Region 10 & Region 12

No reports were given.

AGENDA ITEM NO. 8: Discussion and potential action regarding the voting and non-voting positions. These include:

- a. Municipalities (1 of 2)
- b. Public – Voting (1 of 1)
- c. Public – Non-Voting (1 of 1)
- d. Small Business (1 of 1)

Chairman Johnson called on Doug Leecock to report on the recommendations of the Ad Hoc Committee to be presented for the voting members consideration. Ad Hoc Chair, Doug Leecock, thanked all who applied and reported that we received some very impressive nominations, and all would make great members. Doug. Leecock presented the following slate of recommended nominations:

- a. Municipalities – Joe R. Ramos, Jr.
- b. Public – Voting – Kimberly Meitzen, PhD
- c. Public – Non Voting - Leah Cuddeback
- d. Small Business – Matthew E. Hoyt

John Johnston requested a roll call accepting the slate of nominees as presented by the Ad Hoc committee representing the interest categories of Municipalities, Public with one voting and one non-voting member,

and Small Business interest. The vote passed by six (6) Ayes, zero (0) Nays. New Committee members were invited up to participate in the rest of the agenda items.

AGENDA ITEM NO. 9: Discussion and potential action regarding the vacant voting positions. These include:

- a. Industries
- b. Electric Generating Utilities

Chair Johnston reported that no nominations were received for the Industries and Electric Generating Utilities categories. Chairman Johnston made a motion that those positions be posted as vacant once again, seconded by Brian Perkins the motion carried.

Chairman Johnston asked Doug Leecock to continue the same Ad Hoc Committee for the recommendations of all new nomination forms received for these two vacancies.

AGENDA ITEM NO. 10: Consider nominating and potential action regarding election for the vacant RFPG Officer position for 2025 (Vice Chair).

Chairman Johnson reminded all that since our past Vice Chair's resignation was accepted at the last meeting, we needed to fill the vacancy for the Vice Chair of the Executive Committee.

On a motion made by Tara Bushnoe and seconded by Don Durden to elect Kimberly Meitzen, PhD as Vice Chair for the 2025 slate of officers for the RFPG. The motion carried.

AGENDA ITEM NO. 11: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates.

Brian Perkins reported there were no updates regarding the administration of the plan.

AGENDA ITEM NO. 12 Discussion and potential action regarding administrative expenses to be submitted to the Texas Water Development Board for reimbursement.

Brian Perkins presented the administrative expenses to be presented to TWDB for reimbursement between GBRA and the technical consultant totaling \$4,335.42 for April 1, 2025, through August 31, 2025. On a motion made by Tara Bushnoe and seconded by Doug Leecock to approve the submittal of administrative expenses of GBRA for TWDB reimbursement. The motion carried.

AGENDA ITEM NO. 13: Discussion and updates regarding Region 11 RFPG Technical Consultants work and schedule

Jay Scanlon reported the next big update will be the January technical memo to the TWDB confirming our progress.

Consultants are coordinating with Regions 10 & 12 on the outreach to communities and sharing data as appropriate to help minimize repeat agency contacts throughout the three regions.

Jay reviewed the type of information that will be provided to the board on the Technical Memorandum coming due January 7, 2026. One item to be discussed in November will be Task 3C of the Flood Mitigation and Management goals. At the last meeting the group was tasked with reviewing and providing feedback on these goals. Freese and Nichols will compile the responses received and bring to the next meeting for review and discussion. Public comments received through the website were addressed along with a brief review of upcoming Milestones and Goals.

AGENDA ITEM 14 Consider date and agenda items for next meeting:

- a. **Tuesday, November 11, 2025**

Brian Perkins reported that our next scheduled meeting falls on a Federal Holiday and recommended changing the date to the following Wednesday, November 12th to be held in Seguin at the GBRA River Annex beginning at 2:00 PM. After a brief discussion it was the consensus of the group to move the meeting date to Wednesday, November 12th. Brian reported dates will be changed on the RFPG website and new calendar invites will be sent adding newly elected members.

AGENDA ITEM No. 15: Public general comments on Regular Business:

Ben Eldridge, resident from Kendall County commended the group on their recommendations on setting higher building standards based on the recent activity. Mr. Eldridge stated he feels like, this is a smarter approach in keeping people alive during weather events and having residences above the 500-year flood plain might certainly help that. No further comments were made by the public.

Chairman Johnston then recessed the meeting at 5:49 PM before heading into the Public general comments section to begin promptly at 6:00 PM

The meeting was called back in session at 6:01 PM by Chairman Johnston.

AGENDA ITEM 16: Public Pre-Planning Meeting

- a. Public Comments as to planning process provisions, projects, and strategies that should be considered in development of regional flood plan.

Chairman Johnston opened the floor for comments.

Five speakers addressed the committee with their concerns and past flooding experiences. All comments have been documented, will be included in the 2028 RFP public comment tracking matrices, and will be considered by the Regional Flood Planning Group (RFPG) and its technical consultant for potential inclusion in the final plan.

AGENDA ITEM 17: Adjourn

Leah Cuddeback made a motion to adjourn the meeting. The motion was seconded by Kimberly Meitzen, PhD. The motion was approved by consensus at 6:40 PM.

Approved by the Region 11 Guadalupe RFPG at a meeting held on November 12, 2025.



Brian Perkins, SECRETARY



John Johnston, CHAIR