

Meeting Minutes

Region 11 Guadalupe Regional Flood Planning Group Meeting

06/24/2025 at 2:04 PM

Guadalupe-Blanco River Authority River Annex (905 Nolan Street, Seguin, TX 78155)

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Don Durden	<i>Agricultural</i>	
John Johnston Billy Jordan*	<i>Counties – Chairman</i>	X
Doug Leacock	<i>Counties</i>	X
John Packard	<i>Electric Generating Utilities</i>	
Annalisa Peace Bill Barker*	<i>Environmental</i>	*Bill Barker
Doug Sethness	<i>Flood districts</i>	X
Matt Koone	<i>Industries</i>	
VACANT	<i>Municipalities</i>	
Ken Gill	<i>Municipalities</i>	X
Dr. Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe Shelby Taber*	<i>River Authorities</i>	X
VACANT	<i>Small Business</i>	
Charlie Flatten	<i>Water Districts</i>	X
Steven Fonville	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent()/ Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	
Fernando Perez Regan Middleton*	Texas Division of Emergency Management	X-Jacob Zamorano
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	X
Cynthia Nolasco	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	
Juan Sandoval	Region 12 Liaison	X-Chesley Vasbinder

Quorum:

Quorum: Yes

Number of voting members or alternates representing voting members present: 13

Number required for quorum per current voting positions of 15: 7

Other Meeting Attendees:

Sharon Warren, GBRA (Facilitator)

Ram Mendoza, GBRA (IT)

Avery Flessner (Victoria County)

Kevin Anderson (City of Schertz)

Carly Farmer (City of New Braunfels)

Jennifer Urban (City of Cuero)

Kathy Roecker (City of Kyle)

Janis Childers (ICF)

Melissa Reynolds (City of Seguin)

Tim Crow (City of Gonzalez)

Drew Engelke (Guadalupe County)

Aaron Martinez (City of Bulverde)

Kathryn Woodlee (City of Schertz)

Jerry Hendrix (Schaumburg & Polk, Inc.)

Bill Barker (Great Springs Project)

All meeting materials are available for the public at: <http://www.guadalupeRFPG.org>

AGENDA ITEM NO. 1: Call to Order

Chairman John Johnston called the meeting to order at 2:04 PM. Sharon Warren called roll of the planning group members to record attendance, and a quorum was established.

AGENDA ITEM NO. 2: Welcome

Chairman Johnston welcomed members to the meeting

AGENDA ITEM NO. 3: Approval of minutes from the May 6, 2025, Region 11 RFPG Meeting.

Chairman Johnston postponed the signing of the May 6, 2025 minutes until the September 2025 meeting due to the minutes not being included in the meeting materials.

AGENDA ITEM NO. 4: Region 11 Guadalupe RFPG Chairman Updates

Chairman Johnston reported that there was a Regional Chairs meeting held May 30th which he unfortunately missed. However, if anyone is interested in viewing the meeting, it may be found on the TWDB website under the Regional Flood Planning Group Meetings section.

Chairman Johnston announced the receipt of a resignation of Gian Villarreal as Vice Chairman and small business voting member. A copy of his resignation letter shall be attached to and included as part of these minutes. Which leaves a voting opening in the Small Business sector.

AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates

Chairman Johnston called on Cynthia Nolasco from TWDB. The following items were reviewed by Ms. Nolasco:

- a. Cycle 2 contract amendments have been successfully executed between TWDB and GBRA. She reminded Sponsors to please work with your technical consultants to determine if the contracts need to be amended to include all the amended interim deadlines that were stated in the amendment. If amendments are to be made, please send to her and she will deliver to the contract department.
- b. TWDB hosted a Chairman's conference call on May 30, 2025, re outreach and lessons learned from Cycle 1.
- c. Technical conference call to be held this week.

AGENDA ITEM NO. 6: Inter-regional updates on Region 10 & Region 12

No updates provided.

AGENDA ITEM NO. 7: Discussion and potential action ratifying the creation of an Ad Hoc Nomination Committee for this round of nominations, retroactive to May 6, 2025.

Chairman Johnston discussed the formation of the Ad Hoc Committee at the May 6, 2025 meeting to include Annalisa Peace, Doug Leacock and Gian Villarreal. Chairman Johnston called for a motion to ratify the creation of this Ad Hoc Nomination Committee. Brian Perkins made a motion to ratify the creation of the Ad Hoc Committee, retroactive to May 6, 2025, and was seconded by Doug Sethness. The motion carried.

Doug Leacock requested that a third member be appointed to the Ad Hoc Committee since Gian Villarreal resigned and it would be most helpful with split decisions. And with the resignation of Gian Villarreal, Chairman Johnston appointed Doug Sethness to replace Mr. Villarreal on the Ad Hoc Committee to make recommendations to the voting membership on the open positions.

AGENDA ITEM NO. 8: Discussion of potential action regarding the voting positions with terms expiring July 10, 2025. These include:

- a. **Counties (1 of 2)**
- b. **Electric Generating Utilities (1 of 1)**
- c. **Flood Districts (1 of 1)**
- d. **Industries (1 of 1)**
- e. **Municipalities (1 of 2)**
- f. **Public – Voting (1 of 1)**
- g. **River Authorities (1 of 2)**
- h. **Water Districts (1 of 1)**

Doug Leacock recommended that the committee accept the reappointments of those wishing to continue in their positions that are currently set to expire, July 10, 2025, and who turned in their nominations prior to the deadline. (Brian Perkins-River Authorities, Doug Sethness-Flood Districts, John Johnston-Counties; and Charlie Flatten-Water Districts).

Brian Perkins stated they did not receive nominations for the Public voting position, the Industries position, or the Electric Generating Utilities position. The vacant Municipalities voting position, received four nominations. (Carly Farmer-New Braunfels, Jennifer Urban-Flood Districts, Jay Ramos-San Marcos, and -Melissa Reynolds-Seguin). Doug Leacock reported the Ad Hoc Committee had a split decision with the resignation of Gian and selected candidates Joe Ramos and Melissa Reynolds and will seek further assistance from the Committee to select the candidate.

Ken Gill made a motion for the Ad Hoc Committee to re-review the four candidates for the Municipalities voting position, seconded by Doug Leacock, and the motion carried.

A motion presented by Tara Bushnoe to accept the reappointments of Brian Perkins-River Authorities, Dough Sethness-Flood District, John Johnston-Counties, and Charlie Flatten-Water District, seconded by Ken Gill, unanimously passed.

AGENDA ITEM NO. 9- Discussion and potential action regarding the vacant voting and non-voting positions. These include:

- a. Public (voting)**
- b. Public (non-voting)**
- c. Industries (voting)**
- d. Electric Generating Utilities (voting)**

Chairman Johnston added the Small Business Interest (voting) position pursuant to the resignation of Gian Villarreal. Doug Leacock confirmed the Ad Hoc Committee will post these positions for 30 days, will be reviewed by the Ad Hoc Committee and recommendations will be brought before the group at the September 2025 meeting.

The committee members requested copies of all applications be sent out to everyone before the next meeting.

AGENDA ITEM NO. 10: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates

Brian Perkins: introduced Sharon Warren as assisting the group today.

An Expense Submittal will be brought before the members at the September meeting for consideration.

The General Land Office (GLO) is doing a study along the coast that coincides with our group's plan(s) and they have reached out to stakeholders in and around Comal and Guadalupe Counties to discuss two project areas. Brian Perkins suggested they be asked to present at our next meeting regarding the projects they have identified on a larger scale in the regional area rather than specific projects that may be specific to a city or county.

AGENDA ITEM NO. 11: Discussion and potential action regarding Region 11 RFPG Technical Consultants work and schedule

- a. Task 2A – Existing Condition Flood Risk Analyses, such as inundation mapping.
- b. Task 2B – Future Condition Flood Risk Analyses Recommended to use TWDB Scenario 3
- c. Task 3A – Evaluation & Recommendations on Floodplain Management Practices.
- d. Task 3B – Flood Mitigation Needs Analysis –
- e. Task 3C – Floodplain Management Goals
- f. Task 4A – Identification and Evaluation of Potential FMXs

Jay Scanlon presented on consultant's work per Tasks:

- a) Task 2A – Existing Condition Flood Risk Analyses, such as inundation mapping.
 - A motion was made by Ken Gill to move forward with the existing hazard conditions as recommended by TWDB Hierarchy and as presented by consultants. The motion was seconded by Brian Perkins. Motion carried.
- b) Task 2B – Future Condition Flood Risk Analyses Recommended to use TWDB Scenario
 - Brian Perkins moved that the TWDB Scenario 3 should be adopted for Future Condition Flood Risk for the 100-year and 500-year as proposed for the entire basin. The motion was seconded by Ken Gill. Motion carried.
- c) Task 3A – Evaluation & Recommendations on Floodplain Management Practices.
 - Ken Gill made a motion to keep the Floodplain Management Practices as recommendations and to **not** adopt region standards for this planning cycle. Brian Perkins seconded the motion. Motion carried.
- d) Task 3B – Flood Mitigation Needs Analysis –
 - Strictly discussions occurred. No actions were taken on flood risk knowledge and risks (e.i. identifying critical Flood Mitigation Risk areas).
- e) Task 3C – Reviewed Floodplain Management Goals (short-term (10-years), Long-term goal (30 years) and current status.
 - Discussion held on Flood Mitigation and Floodplain Management Goals throughout the region in Counties and Municipalities. .
- f) Task 4A – Identification and Evaluation of Potential FMXs
 - On a motion made by Ken Gill and seconded by Bill Barker, he recommends that this group continue to move forward with the Flood Management Evaluation (FME), Flood Mitigation Projects (FMP) and Flood Management Strategies (FMS) processes as developed by Jay and the Texas Water Development Board be adopted as presented.

Jay reviewed the public comments received through June 16, 2025, with the group. Jay mentioned the September meeting will be mostly discussions on the preliminary results and discussion of tasks.

AGENDA ITEM NO. 12 Consider date and agenda items for next meeting.

- Tuesday, September 9, 2025 – Traveling Meeting Location for second Pre-planning Meeting (Comfort Public Library, 2:00 PM – 5:00 PM).
- The Group requested that the meeting begin at 6:00 PM in Comfort instead of the 2:00 PM start time and have Public input beginning and business afterwards. Brian Perkins to have Mary Newman call for requested change to start time.

AGENDA ITEM NO. 13: Public General comments (Public comments limited to 3 minutes per speaker)

Bulverde – Aaron Martinez, Director of Public Works City of Bulverde, initially approached by Region 12 (San Antonio) then referred to Region 11. Wanting this group to know that he will be reaching out as to how to participate with this group on a regular basis. Jay asked for Mr. Martinez's information and confirmed that City of Bulverde will be addressed by this group.

AGENDA ITEM NO. 14: Adjourn

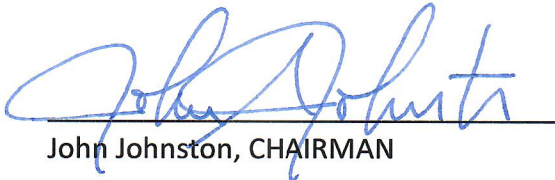
Brian Perkins made a motion to adjourn. The motion was seconded by Doug Sethness. The motion was approved by consensus.

The meeting adjourned at 3:58 PM by Chairman John Johnston.

Approved by the Region 11 Guadalupe RFPG at a meeting held on September 10, 2025.



Brian Perkins, SECRETARY



John Johnston, CHAIRMAN