

Meeting Minutes
Region 11 Guadalupe Regional Flood Planning Group Meeting
April 3, 2024 at 2:00 PM

Guadalupe-Blanco River Authority River Annex (905 Nolan Street, Seguin, TX 78155)

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent () / Alternate Present (*)</u>
Doug Miller Melissa Reynolds*	<i>Agricultural</i>	X
John Johnston	<i>Counties</i>	X
Lon Shell	<i>Counties</i>	X
John Packard	<i>Electric Generating Utilities</i>	X
Annalisa Peace Bill Barker*	<i>Environmental</i>	*
Doug Sethness	<i>Flood districts</i>	X
Matt Koone	<i>Industries</i>	
Joseph Pantalion John Espinoza*	<i>Municipalities</i>	X
Ken Gill	<i>Municipalities</i>	X
Dr. Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe	<i>River Authorities</i>	X
Gian Villarreal Tami Norton*	<i>Small Business</i>	X
Charlie Flatten	<i>Water Districts</i>	X
Steven Fonville	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent() / Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	
Hollie Hischer Bierbauer	Texas Division of Emergency Management	
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	
Cynthia Nolasco	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	
Don Durden	Public	
Doris Cooksey	Region 12 Liaison	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **13**

- Agenda Item #7 added Charlie Flatten on as a voting member – Open Meeting Act and Public Information Act Training was completed
- Agenda Item #8 added John Packard on as a voting member – Open Meeting Act and Public Information Act Training was not completed prior to meeting

Number required for quorum per current voting positions of 15: **8**

Other Meeting Attendees:

Lauren Willis, GBRA (Facilitator)

Juliano DeLeon, TDEM

Ram Mendoza, GBRA (IT)

Christine Blain, GBRA (Community Affairs)

Mayor Steve Sucher, City of Gonzales

David Guajardo, Green DeWitt Drainage District

Matthew Perrill, TDEM

All meeting materials are available for the public at: <http://www.quadalupeRFPG.org>

AGENDA ITEM NO. 1: Call to Order

Chairman Miller called the meeting to order at 2:02 PM. Lauren Willis called roll of the planning group members to record attendance and a quorum was established.

AGENDA ITEM NO. 2: Welcome

Chairman Miller welcomed members to the meeting

AGENDA ITEM NO. 3: Approval of minutes from the January 10, 2024 Region 11 RFPG Meeting.

Chairman Miller opened discussion on approving the minutes from the January 10, 2024 Region 11 RFPG Meeting.

A motion was made by John Johnston to approve the January 10, 2024 Region 11 RFPG Meeting minutes. Tara Bushnoe seconded the motion. The meeting minutes were approved by consensus.

AGENDA ITEM NO. 4: Region 11 Guadalupe RFPG Chair Updates

No updates were given by the Chair.

AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates

Chairman Miller introduced Cynthia Nolasco from TWDB. The following items were reviewed by Ms. Nolasco.

1. Congratulated the group on their hard work for the Amended and Final Plans
2. The Amended Flood Plans were presented on March 5, 2024 at the TWDB Board Meeting and were successfully approved
3. Refer to the November 2023 Newsletter for important dates and working timeline as TWDB transitions from the first cycle to the second cycle

4. TWDB is working on drafting grant contracts for the group sponsors and will be due May/June 2024

AGENDA ITEM NO. 6: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates

Lauren Willis reviewed the following items.

1. Grant application approved by TWDB
2. It will take 4-5 months to get contracts executed between the TWDB and the technical consultant.

AGENDA ITEM NO. 7: Discussion and potential action regarding the solicitation to fill the vacant voting position in the Water Districts interest category

Chairman Miller noted the recommendation of Charlie Flatten by the Executive Committee.

A motion for Charlie Flatten to represent the Water Districts interest category was made by Lon Shell. The motion was seconded by Dr. Kimberly Mietzen. The motion was approved by consensus.

AGENDA ITEM NO. 8: Discussion and potential action regarding the solicitation to fill the vacant voting position in the Electric Generating Utilities interest category

Chairman Miller noted recommendation of John Packard by the Executive Committee.

A motion for John Packard to represent the Electric Generating Utilities interest category was made by John Johnston. The motion was seconded by Doug Sethness. The motion was approved by consensus.

AGENDA ITEM NO. 9: Discussion, evaluation and potential action regarding the Bylaws for the Guadalupe Regional Flood Planning Group

Lauren Willis reviewed the proposed changes to the By-Laws. Chairman Miller opened the floor to discussion. John Johnston suggested a change of verbiage in Article VII from shall to may designate one alternate.

Joe Pantalione made a motion to accept the updated By-Laws with the recommended verbiage change by John Johnston in Article VII from shall to may designate one alternate. John Johnston seconded the motion. The vote passed by 13 Ayes, 0 Nays.

AGENDA ITEM NO. 10: Discussion, evaluation and action concerning the technical consultant procurement for Region 11 Guadalupe Regional Flood Planning Group.

a. Update and discussion of responses to the RFQ

Chairman Miller reviewed the one Statement of Qualifications received.

b. Discuss a recommendation from the Executive Committee for the selection of a technical consultant.

Chairman Miller opened discussion of the Executive Committee selection for a technical consultant. A motion for Freese and Nichols to be selected as the technical consultant was made by Doug Sethness. The motion was seconded by Steven Fonville. John Johnston abstained from the vote. The motion was approved by consensus.

- c. **Consider authorizing the Region 11 RFPG Sponsor to negotiate and execute a contract with the selected firm to provide technical consulting services with the development of a regional flood plan.**

A motion was made by Joe Pantalione to nominate Freese & Nichols as the Region 11 technical consultant and authorizes the Region 11 Sponsor, GBRA to negotiate a contract. Ken Gill seconded the motion. John Johnson abstained from the vote. The motion was approved by consensus.

AGENDA ITEM NO. 11: Public General comments (Public comments limited to 3 minutes per speaker)


Lauren Willis reviewed the timeline of executing the contracts between TWBD and GBRA and between GBRA and the technical consultant. Ms. Willis recommended that the July meeting be cancelled.

AGENDA ITEM NO. 12: Adjourn

Doug Sethness made a motion to adjourn. The motion was seconded by Bill Parker. The motion was approved by consensus.

The meeting adjourned at 2:38 PM by Chairman Miller.

Approved by the Region 11 Guadalupe RFPG at a meeting held on January 21, 2025.



Brian Perkins, SECRETARY



Doug Miller, CHAIR