

Meeting Minutes
Region 11 Guadalupe Regional Flood Planning Group Meeting
October 6, 2021 at 2:00 PM
Guadalupe-Blanco River Authority River Annex (905 Nolan Street, Seguin, TX 78155)
or
GoToWebinar Virtual Meeting

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent () / Alternate Present (*)</u>
Doug Miller Melissa Reynolds*	<i>Agricultural</i>	X
John Johnston	<i>Counties</i>	X
Lon Shell	<i>Counties</i>	X
Bobby Christmas	<i>Electric Generating Utilities</i>	X
Annalisa Peace Vanessa Puig-Williams*	<i>Environmental</i>	X
Beth Parker Doug Sethness*	<i>Flood districts</i>	*
Kevin Stone	<i>Industries</i>	X
Joseph Pantalion Laurie Moyer*	<i>Municipalities</i>	X
Ken Gill	<i>Municipalities</i>	X
Dr. Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Ray Buck Jonathan Letz*	<i>River Authorities</i>	*
Gian Villarreal Tami Norton*	<i>Small Business</i>	X
Ronald (Ron) Fieseler	<i>Water Districts</i>	X
Vacant	<i>Water Utilities</i>	

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent() / Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	X
Jim Guin	Texas Division of Emergency Management	
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	X
Morgan White Richard Bagans*	Texas Water Development Board (TWDB)	X
Joel Klumpp Brittney Wortham-Teakell*	Texas Commission on Environmental Quality	

Don Durden	Public	X
Suzanne Scott	Region 12 Liaison	X
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	X Arrived at 2:54

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **14**

Number required for quorum per current voting positions of 15: **8**

Other Meeting Attendees:

Lauren Willis, GBRA (Facilitator)

Jay Scanlon, Freese & Nichols, Inc.

Adam Conner, Freese & Nichols, Inc.

Velma Danielson, Blanton & Associates

Vanessa Escobar, Blanton & Associates

Tom Hegemier, Doucet & Associates

Oscar Arevalo, City of Seguin

Jimmy Harless, Gonzales County

Tara Bushnoe, UGRA

Paul DiFiore, SOS Alliance

John Espinoza, City of San Marcos

James Fancher

Daryl Fowler, Dewitt County

Daniel Harris, Scheibe Consulting

Charlie Hastings, Kerr County

Laurie Moyer, City of San Marcos

Melissa Reynolds, City of New Braunfels

Tyler Sanderson, GBRT

Pratibha Sapkota, SARA

Shawn Snyder, Travis County

Kurt Solis

Dianne Wassenich

Shelly Jackson, Guadalupe County

All meeting materials are available for the public at: <http://www.guadalupeRFPG.org>

AGENDA ITEM NO. 1: Call to Order

Chairman Doug Miller called the meeting to order at 2:01 PM. Lauren Willis called roll of the planning group members to record attendance and a quorum was established.

AGENDA ITEM NO. 2: Welcome

Chairman Miller welcomed members to the meeting.

AGENDA ITEM NO. 3: Approval of Minutes from the September 8, 2021 Region 11 RFPG Meeting

Chairman Miller opened discussion on approving the minutes from the September 8 Region 11 RFPG Meeting.

A motion was made by Ken Gill to approve the September 8, 2021 Region 11 RFPG Meeting. Bobby Christmas seconded the motion. The meeting minutes were approved by consensus.

AGENDA ITEM NO. 4: Region 11 Guadalupe RFPG Chair Updates

Chairman Miller provided updates from the September 15th Statewide Chair meeting hosted by the Texas Water Development Board (TWDB). The following items were discussed: additional funding made

Mr. Jay Scanlon passed on information from Jim Quin, TDEM that there are a couple of disaster declarations with some potential grant funding with the applications being due at the beginning of November. Mrs. Velma Danielson updated the RFPG on public comments. Mr. Jay Scanlon stated that the technical team continues to process data and address/validate flood map comments made from the public. The map will be brought to the RFPG in November for approval.

a. Discussion and potential action determining flood mitigation and floodplain management goals.

Mr. Tom Hegemier reviewed the draft memorandum regarding short term and long term floodplain management goals. Discussion occurred with regards to goal evaluation, project evaluation, ranking process for the state flood plan, potential state funding or other potential financial avenues (grant, loan, local source of funding, etc.), and how TWDB will evaluate goal completion.

The following revisions were recommended from the RFPG:

1. Change verbiage to Flood Planning Region in the 'Applicable To' column.
2. Page 4. The comment at the end of the table needs to be reworded to state that the RFPG agrees it isn't including a requirement but is making a recommendation.
3. Would like to see more specificity of Goals 101 & 102 with regards to improvement of safety with low water crossings. The technical consultants recommended to further refine as data becomes available. Dr. Kimberly Meitzen suggested to change the verbiage: To improve safety beyond minimal signage at 50% of low water crossings through structural improvements and/or warning systems.

A motion was made by Brian Perkins to approve the draft flood mitigation and floodplain management goals with the revisions discussed by the RFPG. Jonathan Letz seconded the motion. The vote passed by a vote of 14 Ayes, 0 Nays.

b. Discussion and potential action approving the process for identifying potential FMEs and potentially feasible FMSs and FMPs.

Mr. Jay Scanlon, reviewed the identification process for potential Flood Management Evaluations (FMEs), Flood Management Strategies (FMSs) or studies and Flood Management Projects (FMPs). The draft memorandum uses the minimum criteria that was established in the guidelines and rules. Mr. Scanlon reviewed the survey that was given to the RFPG members asking if anything should be added to the base criteria, it was decided to not add anything but the RFPG could add projects at the discretion of the group. The second survey question was related to task 5 – discussing the detail of studies, the RFPG agreed to not add any additional requirements but will ensure that there is language in the plan that this could potentially change in the future. Discussion occurred of the benefit cost ratio calculation and what is considered insurmountable implementation constraints under Step 5.

The following revision was recommended from the RFPG:

available to the regional groups and how to increase public participation. Chairman Miller mentioned the success so far from the public meeting in Wimberley and the engagement within the Guadalupe Basin. Morgan White with the TWDB reiterated the discussion of increasing stakeholder involvement and also mentioned the success of the public meeting in Wimberley. The chairs also discussed the difficulty in setting specific and achievable goals while still in data gathering mode, Morgan mentioned again that the goals being adopted today do not have to be the final product.

AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates

Morgan White provided updates regarding the additional funding of \$10 million. The TWDB received approval from their governing board in late September to proceed with contract amendments with the regional sponsors. The target to execute these amendments is the end of 2021 in order for groups to review the scope of work and appropriately allocate the money within the budget. TWDB will host a webinar on this topic in October.

AGENDA ITEM NO. 6: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates

Lauren Willis briefly discussed the additional funds awarded and the contract amendments that will need to be executed. Mrs. Willis attended a financial seminar hosted by the TWDB to review grant management activities and financial reporting.

AGENDA ITEM NO. 7: Consider authorizing the Guadalupe-Blanco River Authority (GBRA) to negotiate and execute a grant contract amendment with the Texas Water Development Board and the associated contract amendment between GBRA and the technical consultant.

Lauren Willis gave an update on the additional funds allocated to Region 11 of \$569,400 making the total awarded amount of \$1,530,700. GBRA will not be removing any additional administrative funds, these will all be passed to the technical consultant team. Discussion occurred about the new scope of work with regards to the verbiage, changes that will be allowed to be made, allocating the funds between the new added tasks and timeline of spending money.

A motion was made by Ron Fieseler to authorize GBRA to negotiate and execute a grant contract amendment with the TWDB and the associated contract amendment between GBRA and the technical consultant. John Johnson seconded the motion. The vote passed by a vote of 12 Ayes, 0 Nays and 2 Abstentions.

AGENDA ITEM NO. 8: Consider Executive Committee's recommendation, discussion and consider taking action to fill the Water Utilities interest category position.

Doug Miller opened discussion of nominating Steven Fonville for the water utility interest category. A motion was made by Bobby Christmas to nominate Steven Fonville to fill the open position in the Water Utilities interest category group. Annalisa Peace seconded the motion. The vote passed by a vote of 13 Ayes to 1 Nay.

AGENDA ITEM NO.9: Discussion and potential action regarding Region 11 RFPG Technical Consultants work and schedule.

1. Specify in 4B Step 1 that smaller distributed projects (for example, green infrastructure) have the entire drainage area considered.

A motion was made by Bobby Christmas to approve the draft memorandum identifying potential FMEs and potentially feasible FMSs and FMPs with the one revision identified by the RFPG. John Johnston seconded the motion. The vote passed by a vote of 14 Ayes, 0 Nays.

AGENDA ITEM NO.10: Consider date and agenda items for next meeting

Chairman Miller mentioned that while the group is having hybrid meetings, we will not be able to travel because of technical constraints. The meeting will be on November 3 at 2pm and will be held hybrid.

AGENDA ITEM NO. 11: Public General comments (Public comments limited to 3 minutes per speaker)

Doug Miller provided instructions for public comments. No public comments were given.

AGENDA ITEM NO. 12: Adjourn

Brian Perkins made a motion to adjourn. The motion was seconded by Bobby Christmas. The motion passed by unanimous consent.

The meeting adjourned at 3:40 PM by Doug Miller.

Approved by the Region 11 Guadalupe RFPG at a meeting held on November 3, 2021.



Brian Perkins, SECRETARY



Doug Miller, CHAIR