



Your Trusted
Water Resource

Region 11: Guadalupe

Regional Flood Planning Executive Meeting

Wednesday, September 10, 2025

5:00pm Regular Business

6:00pm Public Pre-Planning Meeting

Call to Order

- Attendance
- Individuals attending in-person, please sign-in

Agenda Item 1

Welcome

Agenda Item 2

Approval of Meeting Minutes

Agenda Item 3

- Approval of minutes from the May 6, 2025 Region 11 RFPG meeting

Meeting Minutes

Region 11 Guadalupe Regional Flood Planning Group Meeting

05/06/2025 at 2:04 PM

Guadalupe-Blanco River Authority River Annex (905 Nolan Street, Seguin, TX 78155)

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent () / Alternate Present (*)</u>
Don Durden	<i>Agricultural</i>	X
John Johnston Billy Jordan*	<i>Counties – Chair</i>	
Doug Leacock	<i>Counties</i>	X
John Packard	<i>Electric Generating Utilities</i>	
Annalisa Peace Bill Barker*	<i>Environmental</i>	X
Doug Sethness	<i>Flood districts</i>	X
Matt Koone	<i>Industries</i>	
Joseph Pantalion Joe Ramos*	<i>Municipalities</i>	
Ken Gill	<i>Municipalities</i>	X
Dr. Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe Shelby Taber*	<i>River Authorities</i>	X
Gian Villarreal Tami Norton*	<i>Small Business</i>	X
Charlie Flatten	<i>Water Districts</i>	X
Steven Fonville	<i>Water Utilities</i>	

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent() / Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	
Fernando Perez Regan Middleton*	Texas Division of Emergency Management	
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	X
Cynthia Nolasco	Texas Water Development Board (TWDB)	X

Joel Klumpp	Texas Commission on Environmental Quality	
Juan Sandoval	Region 12 Liaison	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **10**

- Agenda Item #7 added Don Durden on as a voting member – Open Meeting Act and Public Information Act Training was not completed prior to the meeting.

Number required for quorum per current voting positions of 15: **8**

Other Meeting Attendees:

Mary Newman, GBRA (Facilitator)

Ram Mendoza, GBRA (IT)

Tony Matias (Gonzales County
Commissioner)

Alicia Reinmund-Martinez (ICF)

Janis Childers (ICG)

Kelly Fuller (Guadalupe County Flood
Planning)

Bill Barker (Great Springs Project)

Caroline Hrcir (Guad. Co. Groundwater
Conservation Dist.)

Carly Farmer (City of New Braunfels)

All meeting materials are available for the public at: <http://www.guadalupeRFPG.org>

AGENDA ITEM NO. 1: Call to Order

Vice Chair Gian Villarreal called the meeting to order at 2:04 PM. Mary Newman called roll of the planning group members to record attendance, and a quorum was established.

AGENDA ITEM NO. 2: Welcome

Vice Chair Villarreal welcomed members to the meeting

AGENDA ITEM NO. 3: Approval of minutes from the March 11, 2025, Region 11 RFPG Meeting.

Vice Chair Villarreal opened discussion on approving the minutes from the March 11, 2025, Region 11 RFPG Meeting.

On a motion made by Annalisa Peace and Seconded by Ken Gill the meeting minutes were approved by consensus.

AGENDA ITEM NO. 4: Region 11 Guadalupe RFPG Chair Updates

Vice Chair Villarreal expressed his excitement to be getting into the second phase and ready to improve on what the group has done since Phase I. Vice Chair Villarreal thanked Jay Scanlon and his group for all their help in getting us through the Phase I process and currently gathering data to share in this Phase II.

AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates

Vice Chair Villarreal called on Cynthia Nolasco from TWDB. The following items were reviewed by Ms. Nolasco:

- a. a. On April 17th, the “Future Conditions” Cursory Floodplain (Year 2060) dataset became available for download on our TWDB Data Hub website.
- b. On March 14th, the updated Existing Conditions Cursory Floodplain dataset also became available for download.
- c. The Planning team sent out a Q/A on the infrastructure assessment toolkit for regions to review.
- d. TWDB is hosting a Chairs Conference Call on May 30. The topic is Outreach – Lessons learned from Cycle 1. We encourage all Chairs to attend and present.
- e. A completed and accepted FIF Category 1 reports are now available for download and review on our website.

AGENDA ITEM NO. 6: Inter-regional updates on Region 10 & Region 12

Annalisa reported Region 12 is tracking along the same lines as we are. They may have had a bit more discussions on plans submitted for funding.

Charlie Flatten reported on Region 10 that they are tracking almost exactly as our group is as well.

AGENDA ITEM NO. 7: Discussion and potential action regarding the vacant voting position in the Agricultural interest category.

Brian Perkins reported GBRA received one nomination for the Agricultural voting position from Don Durden, who currently sits as a non-voting member of the group. GBRA reached out to Chair Johnston and inquired if there was a need for an Executive Committee meeting. Since there was only one nomination and Mr. Durden had regularly attended meetings, Chair Johnson requested that Don Durden be brought before the group as the nominee. Brian Perkins made a motion to bring forward Don Durden as the nominee to fill the voting position for the Agricultural Interest. Motion was seconded by Tara Bushnoe and unanimously passed.

AGENDA ITEM NO. 8: Discussion regarding the solicitation to fill the vacant non-voting position in the Public interest category (if necessary).

With Don Durden taking the voting Agriculture Interest, that left an opening for the non-voting Public Interest Category. Brian Perkins informed the group that we will be posting for this position to the RFPG website, out to the stakeholders, county clerks, and those who have signed up for notifications. However, it is not necessary to fill this non-voting position within the next 30 days, but we will be posting for 30 days.

AGENDA ITEM NO. 9: Discussion regarding the solicitation to fill voting positions with terms expiring July 10, 2025. These include:

- a. Counties (1 of 2)**
- b. Electric Generating Utilities (1 of 1)**
- c. Flood Districts (1 of 1)**
- d. Industries (1 of 1)**
- e. Municipalities (1 of 2)**
- f. Public – Voting (1 of 1)**
- g. River Authorities (1 of 2)**
- h. Water Districts (1 of 1)**

A discussion was held on the expiring terms of the above listed categories. Vice Chair Villarreal read a resignation letter from Joe Pantalione, a municipalities interest. Brian Perkins informed the group that this position is one of the eight (8) expiring on July 10th of this year and therefore we will be soliciting nominations for it to be filled. However, Mr. Pantalione's resignation will be effective immediately. All current position holders with a July 10, 2025, expiration date were encouraged to reapply.

A discussion was held because 4 of the 5 members of the Executive Committee terms will be expiring in 2025. It was suggested that at the Vice Chair's discretion, he should appoint an ad-hoc committee made up of non-expiring members to review the applications received prior to the June meeting and bring their recommendations to the group on the 24th for election. Vice Chair Villarreal appointed Annalisa Peace and Doug Leacock to serve alongside himself as the nominating committee to review all nominations received in each of the interests and bring their recommendations to the Group. Kimberly Meitzen moved to form an Ad-Hoc Committee of Gian Villarreal, Annalisa Peace and Doug Leacock to review and vet the nominations sent in for the open positions and bring their recommendations to the group. The motion was seconded by Doug Leacock and the Vice-Chair hearing no objections; the motion carried unanimously.

AGENDA ITEM NO. 10: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates

Brian Perkins reported that an amendment to the Freese and Nichols contract was executed by GBRA which came after a Texas Water Development Board (TWDB) review and dealing with language consistency between the RFPG contract and GBRA's contract with TWDB.

Brian then reported that we are working through to formalize the process of amending the contract between GBRA and TWDB to change the due dates on the various deadlines for the group based on the actions taken at our last meeting.

Brian had a few copies of the 2024 State Flood Plans and offered to those in attendance.

AGENDA ITEM NO. 11: Discussion and potential action regarding administrative expenses to be submitted to the Texas Water Development Board for reimbursement

Brian Perkins presented a detailed total of Administrative expenses of \$3,680.24 to be presented to the TWDB for reimbursement. Ken Gill recommended approval of the expenses to be submitted for reimbursement, Doug Sethness seconded the motion. There being no further discussion or objections, the Vice-Chair called for the vote and the motion carried.

AGENDA ITEM NO. 12 Discussion and potential action regarding Region 11 RFPG Technical Consultants work and schedule

- a. Updates and discussion related to ongoing tasks**
 - b. Potential action related to selection of existing and future flood inundation boundaries for the 2028 RFP**
- a. Jay Scanlon reported on getting the amendment to the Freese & Nichols (FNI) contract submitted to the TWDB at the end of March.
 - b. There being no action items to come before the group, Jay Scanlon gave a detailed overview of the data collected to-date. Reporting that Tasks 1, 2, and 3 are very data dependent such as the flood plain, critical facilities building footprints and public information. Currently they are working on the flood inundation mapping and building footprint updates using data collected from TWDB, public data sources, surveys and outreach updating the 2023 data. Task 2 was touched on at the March meeting (Existing Condition Flood Risk). FNI were waiting on some of the data to come out and with the cursory flood plain published by TWDB along with final FEMA floodplain data makes mapping a continued work in progress. The TXGLO Western Region models/mapping data from Hurricane Harvey is also being compared to the models used by this group. Jay will be meeting with GLO in the next week and will bring completed data on this Floodplain map to the June meeting for the group to decide which mapping to move forward with.
 - c. TWDB updated their building footprint layer, and we have been supplementing critical facilities on these layers to sync up with new modeling and mapping which will start feeding into Tasks 2 and 3.
 - d. Jay touched on the Future Condition Flood Risk Scenarios. Notifying the group that the State has paid for some future modeling on future conditions and existing floodplain data.

He presented five (5) scenarios and hi-lighting Scenario 3 as the TWDB dataset recommendation, to help fill any remaining data gaps in our existing condition flood hazard analyses. Jay reviewed the Flood Exposure Analysis by highlighting the potential exposure if we don't pay attention to how we regulate items such as new developments and the overall conditions of the floodplain.

- e. The 2023 RFPG recommendations were reviewed, and Jay reiterated that adoption by local entities will be required to have any actions included in the in the RDP. The 10-30 years goals were also reviewed and discussed. Public comments received from emails from January 2025 to April 2025 were discussed.

AGENDA ITEM NO. 13 Consider date and agenda items for next meeting.

a. Tuesday, June 24, 2025

b. Traveling Meeting Location for Pre-planning Meeting (September).

Vice-Chair announced the next meeting is to be held on June 24th with the location to continue to be in Seguin at the River Annex. Brian Perkins took on the task to call other venues for a possible location for the September meeting and will report at the June meeting.

AGENDA ITEM NO. 14: Public General comments (Public comments limited to 3 minutes per speaker)

No one signed up to speak to the group.

AGENDA ITEM NO. 15: Adjourn

Brian Perkins made a motion to adjourn. The motion was seconded by Doug Sethness. The motion was approved by consensus.

The meeting adjourned at 3:24 PM by Vice Chair Villarreal.

Approved by the Region 11 Guadalupe RFPG at a meeting held on June 24, 2025.

Brian Perkins, SECRETARY

John Johnston, CHAIR

Approval of Meeting Minutes

Agenda Item 4

- Approval of minutes from the June 24, 2025
Region 11 RFPG meeting

Meeting Minutes

Region 11 Guadalupe Regional Flood Planning Group Meeting

06/24/2025 at 2:04 PM

Guadalupe-Blanco River Authority River Annex (905 Nolan Street, Seguin, TX 78155)

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) /Absent () / Alternate Present (*)</u>
Don Durden	<i>Agricultural</i>	
John Johnston Billy Jordan*	<i>Counties – Chairman</i>	X
Doug Leacock	<i>Counties</i>	X
John Packard	<i>Electric Generating Utilities</i>	
Annalisa Peace Bill Barker*	<i>Environmental</i>	*Bill Barker
Doug Sethness	<i>Flood districts</i>	X
Matt Koone	<i>Industries</i>	
VACANT	<i>Municipalities</i>	
Ken Gill	<i>Municipalities</i>	X
Dr. Kimberly Meitzen	<i>Public</i>	X
R. Brian Perkins Charlie Hickman*	<i>River Authorities</i>	X
Tara Bushnoe Shelby Taber*	<i>River Authorities</i>	X
VACANT	<i>Small Business</i>	
Charlie Flatten	<i>Water Districts</i>	X
Steven Fonville	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent() / Alternate Present (*)</u>
Sue Reilly Beth Bendik*	Texas Parks and Wildlife Department	
Fernando Perez Regan Middleton*	Texas Division of Emergency Management	X-Jacob Zamorano
Jami McCool Kristin Lambrecht*	Texas Department of Agriculture	X
Allen Nash	Texas State Soil and Water Conservation Board	
Kris Robles Teresa Williams*	General Land Office	X
Cynthia Nolasco	Texas Water Development Board (TWDB)	X
Joel Klumpp	Texas Commission on Environmental Quality	
Patrick Brzozowski Scott Hartl*	Region 10 Liaison	
Juan Sandoval	Region 12 Liaison	X-Chesley Vasbinder

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: 13

Number required for quorum per current voting positions of 15: 7

Other Meeting Attendees:

Sharon Warren, GBRA (Facilitator)

Ram Mendoza, GBRA (IT)

Avery Flessner (Victoria County)

Kevin Anderson (City of Schertz)

Carly Farmer (City of New Braunfels)

Jennifer Urban (City of Cuero)

Kathy Roecker (City of Kyle)

Janis Childers (ICF)

Melissa Reynolds (City of Seguin)

Tim Crow (City of Gonzalez)

Drew Engelke (Guadalupe County)

Aaron Martinez (City of Bulverde)

Kathryn Woodlee (City of Schertz)

Jerry Hendrix (Schaumburg & Polk, Inc.)

Bill Barker (Great Springs Project)

All meeting materials are available for the public at: <http://www.guadalupeRFPG.org>

AGENDA ITEM NO. 1: Call to Order

Chairman John Johnston called the meeting to order at 2:04 PM. Sharon Warren called roll of the planning group members to record attendance, and a quorum was established.

AGENDA ITEM NO. 2: Welcome

Chairman Johnston welcomed members to the meeting

AGENDA ITEM NO. 3: Approval of minutes from the May 6, 2025, Region 11 RFPG Meeting.

Chairman Johnston postponed the signing of the May 6, 2025 minutes until the September 2025 meeting due to the minutes not being included in the meeting materials.

AGENDA ITEM NO. 4: Region 11 Guadalupe RFPG Chairman Updates

Chairman Johnston reported that there was a Regional Chairs meeting held May 30th which he unfortunately missed. However, if anyone is interested in viewing the meeting, it may be found on the TWDB website under the Regional Flood Planning Group Meetings section.

Chairman Johnston announced the receipt of a resignation of Gian Villarreal as Vice Chairman and small business voting member. A copy of his resignation letter shall be attached to and included as part of these minutes. Which leaves a voting opening in the Small Business sector.

AGENDA ITEM NO. 5: Texas Water Development Board (TWDB) Updates

Chairman Johnston called on Cynthia Nolasco from TWDB. The following items were reviewed by Ms. Nolasco:

- a. Cycle 2 contract amendments have been successfully executed between TWDB and GBRA. She reminded Sponsors to please work with your technical consultants to determine if the contracts need to be amended to include all the amended interim deadlines that were stated in the amendment. If amendments are to be made, please send to her and she will deliver to the contract department.
- b. TWDB hosted a Chairman's conference call on May 30, 2025, re outreach and lessons learned from Cycle 1.
- c. Technical conference call to be held this week.

AGENDA ITEM NO. 6: Inter-regional updates on Region 10 & Region 12

No updates provided.

AGENDA ITEM NO. 7: Discussion and potential action ratifying the creation of an Ad Hoc Nomination Committee for this round of nominations, retroactive to May 6, 2025.

Chairman Johnston discussed the formation of the Ad Hoc Committee at the May 6, 2025 meeting to include Annalisa Peace, Doug Leacock and Gian Villarreal. Chairman Johnston called for a motion to ratify the creation of this Ad Hoc Nomination Committee. Brian Perkins made a motion to ratify the creation of the Ad Hoc Committee, retroactive to May 6, 2025, and was seconded by Doug Sethness. The motion carried.

Doug Leacock requested that a third member be appointed to the Ad Hoc Committee since Gian Villarreal resigned and it would be most helpful with split decisions. And with the resignation of Gian Villarreal, Chairman Johnston appointed Doug Sethness to replace Mr. Villarreal on the Ad Hoc Committee to make recommendations to the voting membership on the open positions.

AGENDA ITEM NO. 8: Discussion of potential action regarding the voting positions with terms expiring July 10, 2025. These include:

- a. **Counties (1 of 2)**
- b. **Electric Generating Utilities (1 of 1)**
- c. **Flood Districts (1 of 1)**
- d. **Industries (1 of 1)**
- e. **Municipalities (1 of 2)**
- f. **Public – Voting (1 of 1)**
- g. **River Authorities (1 of 2)**
- h. **Water Districts (1 of 1)**

Doug Leacock recommended that the committee accept the reappointments of those wishing to continue in their positions that are currently set to expire, July 10, 2025, and who turned in their nominations prior to the deadline. (Brian Perkins-River Authorities, Doug Sethness-Flood Districts, John Johnston-Counties; and Charlie Flatten-Water Districts).

Brian Perkins stated they did not receive nominations for the Public voting position, the Industries position, or the Electric Generating Utilities position. The vacant Municipalities voting position, received four nominations. (Carly Farmer-New Braunfels, Jennifer Urban-Flood Districts, Jay Ramos-San Marcos, and -Melissa Reynolds-Seguin). Doug Leacock reported the Ad Hoc Committee had a split decision with the resignation of Gian and selected candidates Joe Ramos and Melissa Reynolds and will seek further assistance from the Committee to select the candidate.

Ken Gill made a motion for the Ad Hoc Committee to re-review the four candidates for the Municipalities voting position, seconded by Doug Leacock, and the motion carried.

A motion presented by Tara Bushnoe to accept the reappointments of Brian Perkins-River Authorities, Dough Sethness-Flood District, John Johnston-Counties, and Charlie Flatten-Water District, seconded by Ken Gill, unanimously passed.

AGENDA ITEM NO. 9- Discussion and potential action regarding the vacant voting and non-voting positions. These include:

- a. Public (voting)**
- b. Public (non-voting)**
- c. Industries (voting)**
- d. Electric Generating Utilities (voting)**

Chairman Johnston added the Small Business Interest (voting) position pursuant to the resignation of Gian Villarreal. Doug Leacock confirmed the Ad Hoc Committee will post these positions for 30 days, will be reviewed by the Ad Hoc Committee and recommendations will be brought before the group at the September 2025 meeting.

The committee members requested copies of all applications be sent out to everyone before the next meeting.

AGENDA ITEM NO. 10: Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates

Brian Perkins: introduced Sharon Warren as assisting the group today.

An Expense Submittal will be brought before the members at the September meeting for consideration.

The General Land Office (GLO) is doing a study along the coast that coincides with our group's plan(s) and they have reached out to stakeholders in and around Comal and Guadalupe Counties to discuss two project areas. Brian Perkins suggested they be asked to present at our next meeting regarding the projects they have identified on a larger scale in the regional area rather than specific projects that may be specific to a city or county.

AGENDA ITEM NO. 11: Discussion and potential action regarding Region 11 RFPG Technical Consultants work and schedule

- a. Task 2A – Existing Condition Flood Risk Analyses, such as inundation mapping.
- b. Task 2B – Future Condition Flood Risk Analyses Recommended to use TWDB Scenario 3
- c. Task 3A – Evaluation & Recommendations on Floodplain Management Practices.
- d. Task 3B – Flood Mitigation Needs Analysis –
- e. Task 3C – Floodplain Management Goals
- f. Task 4A – Identification and Evaluation of Potential FMXs

Jay Scanlon presented on consultant's work per Tasks:

- a) Task 2A – Existing Condition Flood Risk Analyses, such as inundation mapping.
 - A motion was made by Ken Gill to move forward with the existing hazard conditions as recommended by TWDB Hierarchy and as presented by consultants. The motion was seconded by Brian Perkins. Motion carried.
- b) Task 2B – Future Condition Flood Risk Analyses Recommended to use TWDB Scenario
 - Brian Perkins moved that the TWDB Scenario 3 should be adopted for Future Condition Flood Risk for the 100-year and 500-year as proposed for the entire basin. The motion was seconded by Ken Gill. Motion carried.
- c) Task 3A – Evaluation & Recommendations on Floodplain Management Practices.
 - Ken Gill made a motion to keep the Floodplain Management Practices as recommendations and to **not** adopt region standards for this planning cycle. Brian Perkins seconded the motion. Motion carried.
- d) Task 3B – Flood Mitigation Needs Analysis –
 - Strictly discussions occurred. No actions were taken on flood risk knowledge and risks (e.i. identifying critical Flood Mitigation Risk areas).
- e) Task 3C – Reviewed Floodplain Management Goals (short-term (10-years), Long-term goal (30 years) and current status.
 - Discussion held on Flood Mitigation and Floodplain Management Goals throughout the region in Counties and Municipalities. .
- f) Task 4A – Identification and Evaluation of Potential FMXs
 - On a motion made by Ken Gill and seconded by Bill Barker, he recommends that this group continue to move forward with the Flood Management Evaluation (FME), Flood Mitigation Projects (FMP) and Flood Management Strategies (FMS) processes as developed by Jay and the Texas Water Development Board be adopted as presented.

Jay reviewed the public comments received through June 16, 2025, with the group. Jay mentioned the September meeting will be mostly discussions on the preliminary results and discussion of tasks.

AGENDA ITEM NO. 12 Consider date and agenda items for next meeting.

- Tuesday, September 9, 2025 – Traveling Meeting Location for second Pre-planning Meeting (Comfort Public Library, 2:00 PM – 5:00 PM).
- The Group requested that the meeting begin at 6:00 PM in Comfort instead of the 2:00 PM start time and have Public input beginning and business afterwards. Brian Perkins to have Mary Newman call for requested change to start time.

AGENDA ITEM NO. 13: Public General comments (Public comments limited to 3 minutes per speaker)

Bulverde – Aaron Martinez, Director of Public Works City of Bulverde, initially approached by Region 12 (San Antonio) then referred to Region 11. Wanting this group to know that he will be reaching out as to how to participate with this group on a regular basis. Jay asked for Mr. Martinez’s information and confirmed that City of Bulverde will be addressed by this group.

AGENDA ITEM NO. 14: Adjourn

Brian Perkins made a motion to adjourn. The motion was seconded by Doug Sethness. The motion was approved by consensus.

The meeting adjourned at 3:58 PM by Chairman John Johnston.

Approved by the Region 11 Guadalupe RFPG at a meeting held on September 10, 2025.

Brian Perkins, SECRETARY

John Johnston, CHAIRMAN

Region 11 Guadalupe RFPG Chair Updates

Agenda Item 5

Texas Water Development Board (TWDB) Updates

Agenda Item 6

Inter-regional updates on Region 10 and Region 12

Agenda Item 7

Agenda Item 8

Discussion and potential action regarding the voting and non-voting positions

- Municipalities (voting)
- Public (voting)
- Public (non-voting)
- Small Business (voting)

Agenda Item 9

Discussion and potential action regarding the vacant voting and positions

- Industries (voting)
- Electric Generating Utilities (voting)

Agenda Item 10

Consider nominating and potential action regarding election for the vacant RFPG Officer position for 2025 (Vice Chair)

Guadalupe Region 11 RFPG Sponsor Guadalupe-Blanco River Authority (GBRA) Updates

Agenda Item 11

Agenda Item 12

Discussion and potential action regarding administrative expenses to be submitted to TWDB for reimbursement

- Total \$4,335.42
- Labor and Expenses
- April 1, 2025 through August 31, 2025

GBRA: Regional Sponsor

Date Range: April 1, 2025 - August 31, 2025

RFPG Meeting Dates: May 6, 2025 and June 24, 2025

Executive Committee Meeting: none

GBRA Employee	Task 10	Hours
Executive Assistant	Revised RFPG meeting dates on Calendar and added Juan Sandoval for Doris Cookey	0.5
	Jay Scanlon and Adam for additions to FNI report	1
	Finalize RFPG Agenda, Post to State and sent to Carl for website posting, sent to Jay S. for ICF, updated posting sheet, emailed Brian regarding meeting materials	1
	Review emails from previous requests, forward Thomas email to John Johnston with reply language, spoke with Brian regarding meeting materials	0.75
	Finalize RFPG Meeting Materials, sent to Brian for Review, sent to Carl for posting to website, sent to ICF to distribute	1.25
	Email TWDB regarding Contract Amendment, Review Amendment and had it routed for signature	0.75
	Set up and Attend May meeting	3
	Prepared nomination forms for Open Positions, sent change in voting membership to website admin, sent minutes to be posted to website, revised membership listing	1.5
	sent nomination forms to RFPG admin, RFPG members, county clerks and ICR for notifications group, began preparing meeting minutes	1
	Continued Preparing meeting minutes, sent to Brian for Review w/out TWDB and Consultants section), reached out to TWDB for talking points, unable to pick up on recording of meeting, adding consultant section	2
	Continued preparing meeting minutes, adding Cynthia Nolasco section. Spoke with Bill Jordan. Sent out request from Annalisa re upcoming seminars; sent email to Brian and J Scanlon re nominations from current members	1
	Sent out request for agenda call dates, researched Comfort Community Use Room. Uploaded resume and nomination forms. Schedule agenda call. Returned notification emails sent to ICF, pulled minutes and past agenda for Brian, pulled RFPG bylaws for Jonathan	1.25
	Notified Carl to remove posting at 5:00, Pulled nominations for Brian, Follow Up with Doug Sethness app	0.5
	Agenda Call, Posted Agenda at SOS, Sent nominations to Ad Hoc Committee, Sent Agenda email to voting members. Sent note to Ad Hoc committee re resignation of Gian Villarreal; prepared RFPG name tags and organized meeting material for Sharon. Packaged nomination for Ad Hoc members	5

	Posted RFPG to SOS regarding Ad Hoc meeting, prepared agenda for Ad Hoc meeting, started folder for the 6/24/25 meeting for Sharon, posted meeting materials to website for RFPG and sent out to groups	1
	Met with Brian about 6/24 meeting- prepared RFPG nomination form, sent to Brian, RFPG members; notifications and County Clerks for posting; updated member listing with new term expiration dates and removal of resigned members	3
	Called Comfort Library to inquire about meeting room, sent email reply to Municipalities inquiry, Spoke with Kim at Comfort Library, emailed Carl about changes to RFPG website, Emailed individual requests for meeting date change to the 12 voting members	1.25
	Saved Meitzen app to SharePoint, sent IT email from Jay Scanlon with suggestions for website. Continued preparing minutes from recording of meeting. Reviewed attendance sheet for minutes; reviewed name tags for committee members, printed new name tags, as needed. Sent email blast for nominations	4.5
	Sent email request to IT to change meeting date on website. Gathered RFPG nominations and sent to SharePoint. Requested meeting dates be added to website, replied to email from Doug S. Farmer Nomination to Public.	1.25
	Went to Comfort Public Library to view meeting room for Sept 9 meeting with IT for set up and AV; added Sexton nomination to Small Business	3
	Prepared nomination packets to send to Ad Hoc Committee and members	1
	Sent FYI email out on June Tech Conference Call	0.25
	Teams call with ICF regarding library location and meeting room; call Comfort churches for hall space, sent email to Comfort ISD for facilities request.	2
	Agenda Call	0.5
	Confirmed room rental with Comfort Library	0.25
	Post minutes to RFPG website; Secretary of State and sent out to RFPG members, prepared forms for 9/10/25 meeting, updated name plates for newly elected; made copies of forms for meeting.	1.5
Executive Assistant		40
Database Administrator	Posted Meeting Notices & Posted Agenda to website	0.5
	Posted Notices, Updated Members Page, Posted Minutes, Posted materials PDF and added two additional PDFs to Region 11 website	1

	On Region 11 FPG website, changed the drop down answer list for the match quiz challenge question to a blank text box which the muser must fill in with the correct answer in order for submission to go through.	0.5
	Removed expired nomination forms, posted June 24 meeting agenda, converted word fil to PDF and posted on guadaluperfpg.org website, posted materials to Region 11 website. Posted the notice and nomination form to Region 11 website.	1
	Edit to make video gavel to gavel and uploaded video file to vimeo. Posted on Region 11 website.	0.75
	Updated the members webpage on the Region 11 website, the Resources webpage, posted the updated PDF presentation to the Region 11 website and notified Mary.	1
	Posted the September & November meeting notices to the website	0.5
	Posted September 10th meeting agenda on Region 11 website	0.25
Database Administrator		5.5
Help Desk Technician	Meeting Set Up- screens, microphones, power strips, technical support during meeting (May)	2.5
	Meeting Set Up and technical support during the meeting (June)	2.5
	Went to Comfort Public Library to view meeting room and check for audio capabilities	3
Help Desk Technician		8
Accounting Coordinator	Create Payment Request 3 & gathering support documents	2
	Create Payment Request 4, gather GBRA time spent, gather support documents	3
Accounting Coordinator		5
Paralegal	Attended June 24 meeting	5
	Prepared meeting minutes.	3.5
Paralegal		8.5
System Administrator	Configure automatic forwarding and replies from comments email.	2
System Administrator		2
TOTAL WAGES		\$ 2,880.68
TOTAL FRINGE (40.5%)		\$ 1,166.67
TOTAL INDIRECT (10%)		\$ 288.07
TOTAL SALARY		\$ 4,335.42

Discussion and potential action regarding Region 11 RFPG Technical Consultants work and schedule

Agenda Item 13



Technical Consultant Update

- **Brief Updates**
 - Outreach
 - Tasks
- **Look Ahead**



Task 1:
Outreach
Updates



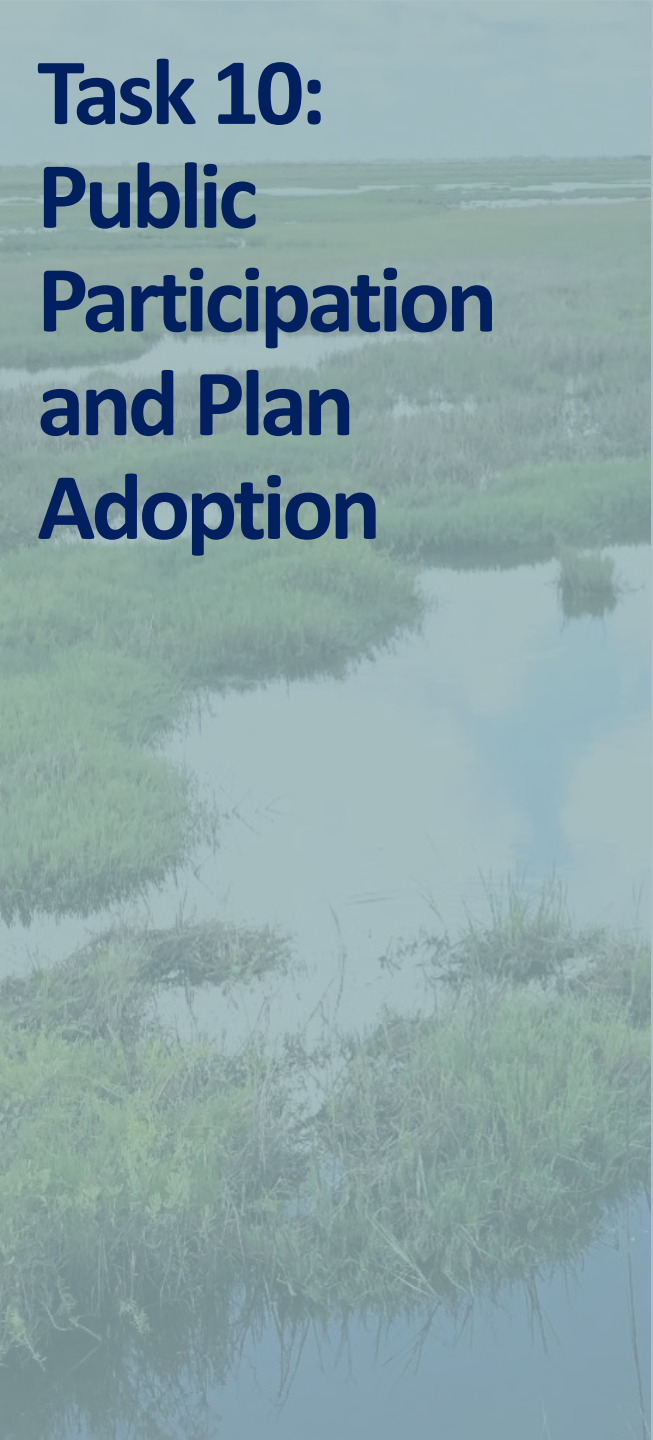
Task 4B: Technical Memorandum

Due January 7, 2026

*November RFPG
Approval*

June RFPG approvals

- **Lists / Tables of:**
 - Political subdivisions with flood-related authority
 - Previous/ongoing flood projects
 - Available flood models
- **Geodatabase and Maps**
 - Regional Inundation Boundaries and Flood Prone Areas
 - *Tasks 2A/2B process/inundation maps*
- **Summary and Maps**
 - Existing Models, Greatest Gaps, Greatest Flood Risk
 - *Task 3B - process*
- **Flood Mitigation and Management Goals**
 - *Task 3C – discussion and draft material review*
- **Documented Process to identify Potential FMXs**
 - *Task 4A – Process (follows TWDB process)*
- **Lists of Potentially Feasible (and non-) FMXs**
 - *RFPG Approval (November Draft Technical Memo)*



Task 10: Public Participation and Plan Adoption

Public Comments via comments@guadalupefpg.org June 19 through September 2, 2025

Topic	Comment
Development Pressure	Landowners have experienced increased property value appraisals due to developer interest in the area. Commenter wants to work in coordination to mitigate problems that could arise from developer interest.
Nomination Process for Guadalupe RFPG	Request for information on making nominations to represent municipalities on the Guadalupe RFPG.
Flood Gauges	Request for flood gauges along both the Guadalupe and San Marcos rivers and the acknowledgement of recent legislation that will create a working group to develop and implement a plan for a statewide system of flood gauges.

A background image of a marshy landscape with green grass and water, partially obscured by a semi-transparent blue overlay.

Look Ahead (anticipated)

Meeting	Milestones / Goals
September 2025	Task Update Pre-Planning Public Meeting No. 2 No action anticipated
November 2025	Review and Discuss Task 4B: Technical Memo (Action Needed) Review and Discuss Tasks 4C and 5B (TBD) Discuss FIF FY26-27 Call for Applications (TBD)
January 2026	Submit Task 4B Technical Memo (due January 7, 2026) Review and Discuss Task 4C and 5B (Possible Action) Possible Presentation – TWDB NBS Manual Update (TBD)
March 2026	Task 5B: Finalize and submit List of FMEs for TWDB to do (March 26, 2026) RFP Task Updates and Discussion (TBD)

Consider date and agenda items for next meeting

- Tuesday, November 11th – Seguin, TX - Discussion

Agenda Item 14

Agenda Item 15

Public general comments on Regular Business – limit 3 minutes per person

Public Pre-Planning Meeting

(Not before 6:00pm)

Agenda Item 16

Welcome



The RFPG is a **volunteer-led** group representing 13 interest categories.

The RFPG identifies flood risk and recommends flood risk reduction actions **based on information and input** from local entities, the general public and other stakeholders.

Implementation of recommendations and flood mitigation actions will **require action by local communities**. RFPGs do not have regulatory authority to implement actions.



Agenda

- Flood Planning Background / Overview
- Public Input
 - Gather Suggestions/Recommendations as to Processes, Provisions, Strategies to be Considered in Development of the Plan
 - Opportunities for Public Input
- Public Comment

Background

2019 Texas Legislature passed Senate Bill 8 to:

- Establish Texas' regional and state flood planning process (15 Regions)
- Provide funding for flood science and mapping
- Establish a state flood planning framework

2019 Legislature also created the Flood Infrastructure Fund:

- Voter approved November 2019
- Intended to fund flood-related actions in the State Flood Plan
- Actions must be in the State Flood Plan to be eligible to apply

Update:

- 2023 Regional Flood Plans (“first cycle”) submitted January 2023
- 2024 State Flood Plan submitted September 2024
- 2028 Regional Flood Planning Process/Updates Underway

Key Tasks

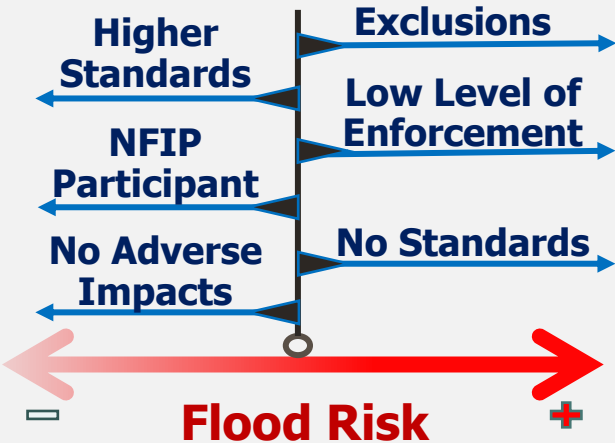
Gather Data



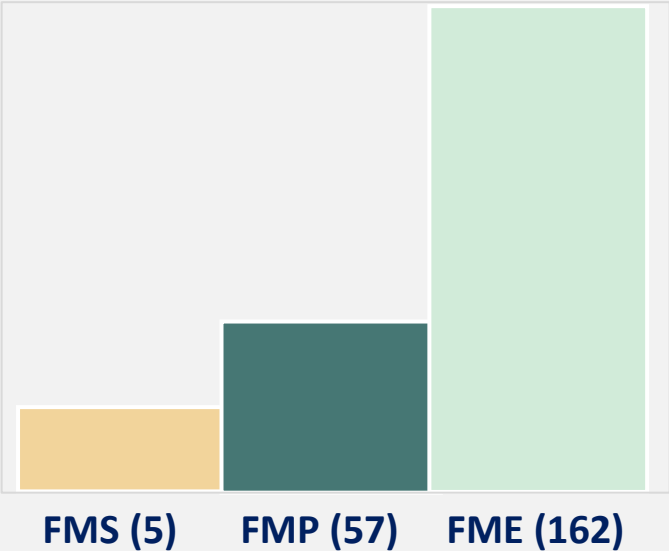
Identify Flood Risk



Evaluate/Recommend Management Practices



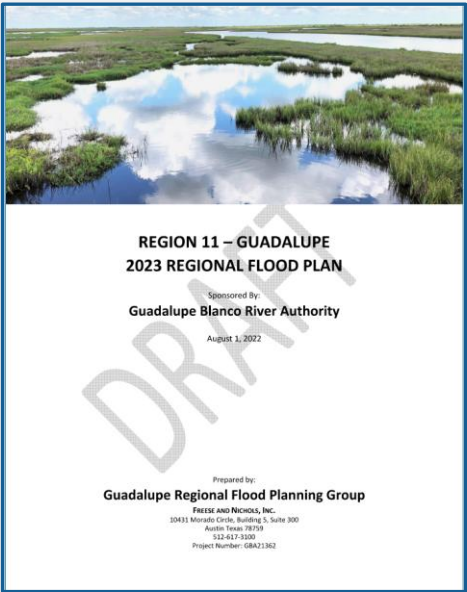
Identify Flood Risk Reduction Actions (from sponsors)



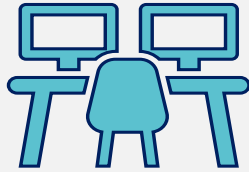
Validate/Verify Requirements



Prepare Flood Plan



What are Flood Risk Reduction Actions (FMXs)?



Flood Management Evaluation (FME)

Studies to assess flood risk or identify potential projects

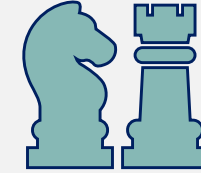
- ✓ Watershed Studies
- ✓ Drainage Master Plans
- ✓ Engineering Feasibility Studies
- ✓ Project Planning



Flood Mitigation Project (FMP)

Structural Projects to Reduce Flood Risk

- ✓ Detention projects
- ✓ Conveyance improvements
- ✓ Road crossing improvements
- ✓ Storm drain projects



Flood Management Strategy (FMS)

Policy Changes, Education, & Awareness

- ✓ Education and Outreach
- ✓ Flood Measurement and Warning
- ✓ Establish Infrastructure Programs
- ✓ Property Acquisition or Elevation
- ✓ Regulatory and Guidance

State Flood Plan and Funding

Regional and State Flood Plans
Updated in Five-year Cycles

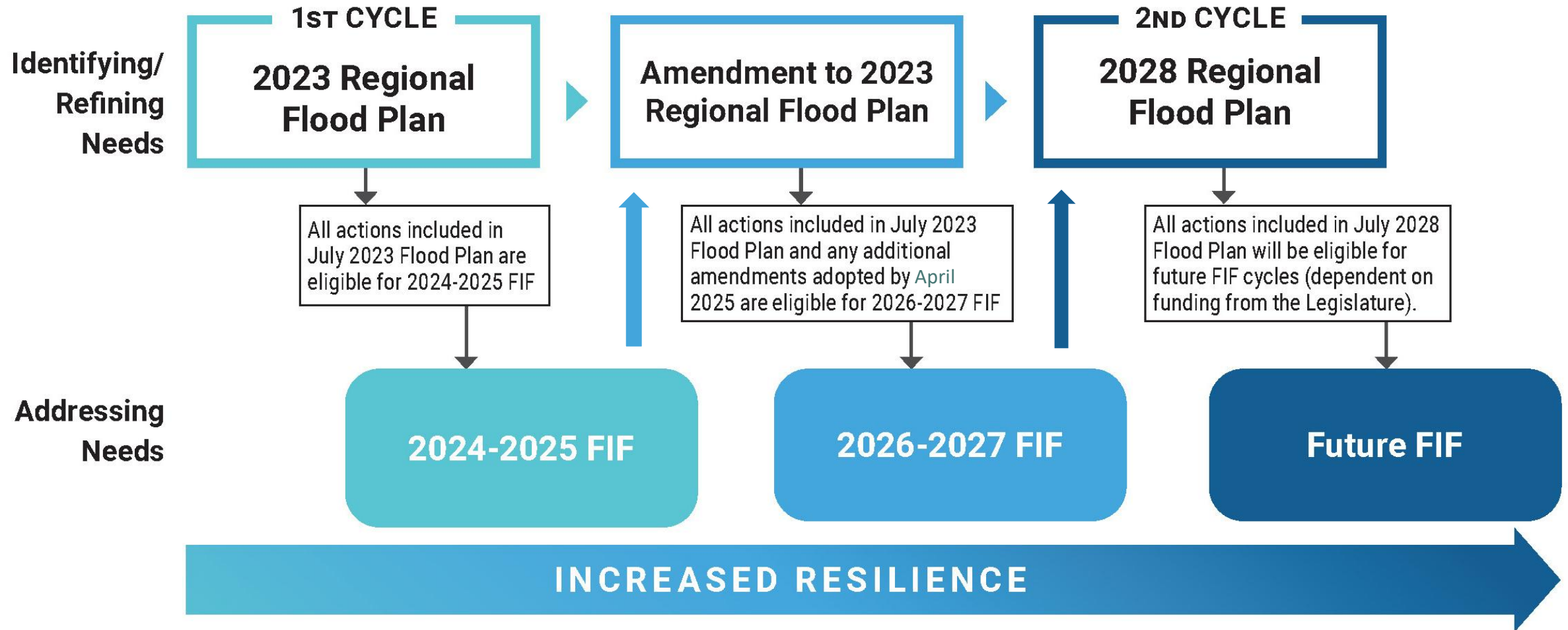


Flood Infrastructure
Funding ~ 2-year Cycles



Previous: FY 2020
Current: 2024-2025
Future: 2026-2027
Planned: 2028-2029*

Building on the Foundation



What can you do for the 2028 RFP Cycle?



- ✓ Get involved in the RFP process
- ✓ Participate in the RFPG public meetings and provide feedback
- ✓ Start identifying new Flood Mitigation Actions (FME, FMP or FMS)
- ✓ Perform studies (FME) and generate projects (FMP) following TWDB requirements
- ✓ RFPGs actively seeking new/updated Flood Mitigation Actions for inclusion in 2028 RFP



Data to Collect

Past Drainage/Flood Studies

Drainage infrastructure

Low water crossings

Funded /Ongoing projects

Verify Actions in 2023 Plan

New Actions for 2028 Plan

Management Practices

Public Input

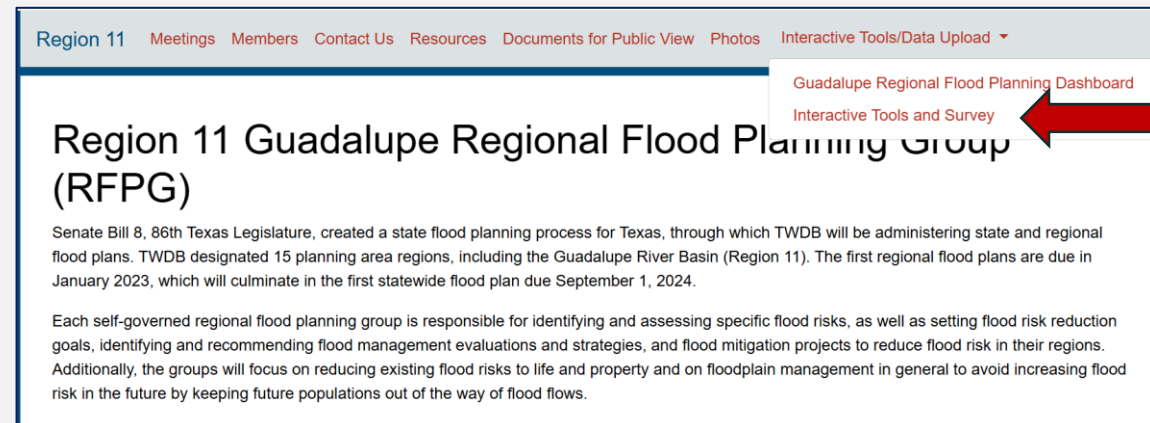
Historic flooding/photos

Public Input Opportunities

- **RFPG Input Request:**
 - Suggestions and recommendations as to Processes, Provisions, and Strategies to be considered in development of regional flood plan.
- **Additional Opportunities for input:**
 - Public comments at every RFPG meeting
 - RFPG Website: **www.GuadalupeRFPG.org**
 - Email: **comments@guadaluperfpg.org**
 - Draft/Final Regional Flood Plan (future)

Online Tools:

- Flood Risk Map
- Survey
- Data Submittals



GRFPG Website

Online Map Survey Data Upload



Online Tools



Guadalupe Regional Flood Plan

In the wake of historic flooding in Texas, the 2019 Texas Legislature passed legislation to create the regional and state flood planning process. The Region 11 Guadalupe Regional Flood Planning Group (RFPG) was established by the Texas Water Development Board (TWDB) on October 1, 2020. The RFPG is responsible for developing the second regional flood plan by January 2028, which will culminate in the second state flood plan for Texas.

Get Involved!

We are looking for your help to develop the flood plan for the Guadalupe Region. Please use the links below to provide your input.



Put it on the Map

Use the interactive map to help us identify areas of flood risk in your region.

[See the interactive map](#)



Take the Survey

Take the survey to provide input on flooding issues and floodplain management goals specific to your region.

[Take the Survey](#)



Upload Data

Help us collect data to strengthen this plan.

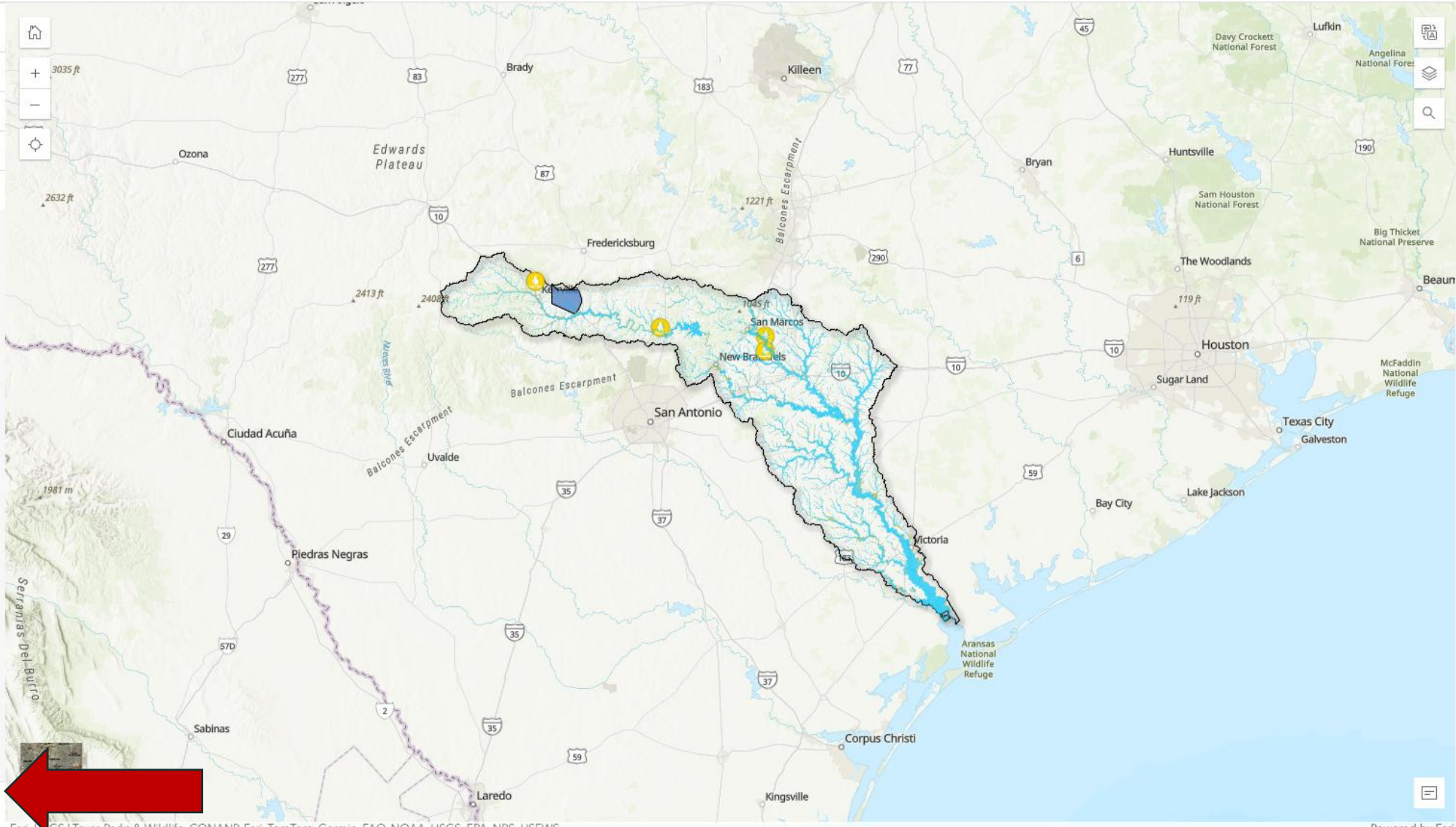
[Upload Data](#)

Submit a Comment (Point or Polygon)

GBA24808_Region11_CommentSurvey ⓘ

[Sign in](#)

Comment	
Flood Prone Areas (points)	(4) >
Flood Prone Areas (polygons)	(2) >
Projects in Progress (points)	(0) >
Projects In Progress (polygons)	(0) >

[Submit a New Comment](#)

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Public Comments

Adjourn

Agenda Item 17